

2. AMENDMENT/MODIFICATION NO. 11	3. EFFECTIVE DATE 17-Dec-2013	4. REQUISITION/PURCHASE REQ. NO. N4523A14RC00008	5. PROJECT NO. (If applicable) N/A
6. ISSUED BY CODE	N00406	7. ADMINISTERED BY (If other than Item 6) CODE	S2404A

NAVSUP FLC Puget Sound, Code 200
467 W Street
Bremerton WA 98314
joshua.g.rogers1@navy.mil 360-476-4634

DCMA Manassas
10500 BATTLEVIEW PARKWAY, SUITE 200
MANASSAS VA 20109-2342

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code) AAMCORE Inc. 13448 Loyalty Road Leesburg VA 20176-6118		9A. AMENDMENT OF SOLICITATION NO.
		9B. DATED (SEE ITEM 11)
	[X]	10A. MODIFICATION OF CONTRACT/ORDER NO. N00178-08-D-5312-GE01
		10B. DATED (SEE ITEM 13) 01-Oct-2011
CAGE CODE 4VZY6	FACILITY CODE	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)
SEE SECTION G

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(*)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	
<input checked="" type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return ___ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
SEE PAGE 2

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Dianne Palmatier, Contracting Officer
15B. CONTRACTOR/OFFEROR	16B. UNITED STATES OF AMERICA
15C. DATE SIGNED	16C. DATE SIGNED 17-Dec-2013
(Signature of person authorized to sign)	BY /s/Dianne Palmatier (Signature of Contracting Officer)

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GENERAL INFORMATION

The purpose of this unilateral modification is to provide incremental funding in the amount of \$138,360.00 per DFARS 252.232-7007, to fund services through 31 March 2014. Accordingly, said Task Order is modified as follows: Funding on Line Item 5002 is increased by \$138,360.00 from \$138,360.00 to \$276,720.00. A conformed copy of this Task Order is attached to this modification for informational purposes only. A conformed copy of this Task Order is attached to this modification for informational purposes only.

The Line of Accounting information is hereby changed as follows:

The total amount of funds obligated to the task is hereby increased from \$1,197,240.00 by \$138,360.00 to \$1,335,600.00.

CLIN/SLIN	Type Of Fund	From (\$)	By (\$)	To (\$)
5002	O&MN,N	138,360.00	138,360.00	276,720.00

The total value of the order is hereby increased from \$1,612,320.00 by \$0.00 to \$1,612,320.00.

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SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For FFP Items:

Item	PSC	Supplies/Services	Qty	Unit	Unit Price	Total Price
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5000	R425	Professional Services in support of PSNS (O&MN,N)	9600.0	HR	\$54.34	\$521,664.00
5001	R425	Professional Services in support of PSNS (O&MN,N)	9600.0	HR	\$55.96	\$537,216.00
5002	R425	Professional services in support of PSNS (O&MN,N)	9600.0	HR	\$57.65	\$553,440.00

AWARD INFORMATION

1. FAR 52.232-22, LIMITATION OF FUNDS is hereby incorporated by reference. The base year value of this task order award is **\$521,664.00**. This Task Order is **incrementally funded** in the Not-To-Exceed amount of **\$173,888.00**.

Contract line item(s) 5000 through 5002 are incrementally funded. For these item(s), the sum of \$173,888 of the total price is presently available for payment and allotted to this contract. Refer to 252.232-7007 Limitation of Government's Obligation. (See Section I for clause.)

Funds for the period of performance of 01 January 2012 through 30 September 2012 are currently not available.

2. The base period of performance is from 01 October 2011 through 30 September 2012. Option year one is 01 October 2012 through 30 September 2013 and option year 2 is 01 October 20113 through 30 September 2014. The total value of this task order is \$1,612,320.00 for the base and 2 option years.
3. Contractor letter/proposal dated 09/09/2011 is accepted.
4. CONTRACT TYPE – This is a firm-fixed price type contract.
5. CONTRACTOR POINT OF CONTACT (POC)
6. The Contractor's POC is Thomas Swindell, CEO
AAMCORE
678 West Lagoon Street 51-2
Roosevelt, UT 84066
Phone: 509-242-7403
E-Mail: tswindell@aamcore.com
7. The NAVSUP Fleet Logistics Center Puget Sound POC for contract administration is:

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Name: Joshua Rogers, Code 250/JR

Address: 467 W Street, Building 467, Bremerton, WA 98314

Phone: 360-476-4634

Fax: 360-476-5083

E-Mail: joshua.g.rogers1@navy.mil

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SECTION C DESCRIPTIONS AND SPECIFICATIONS

PERFORMANCE WORK STATEMENT

1. REFERENCES. The following documents shall form a part of the technical requirements for work under this task order.

a. OPNAVINST 11010.20G, Navy Facilities Projects Instruction

<http://ned.s.daps.dla.mil/Directives/table34.html>

b. NAVFACINST 11010.44E (Ch1), Shore Facilities Planning Manual

<https://nsi.navfac.navy.mil/nfadb/20.cfm>

c. OPNAVINST 11010.45, Comprehensive Regional Planning Instruction

<https://nsi.navfac.navy.mil/nfadb/20.cfm>

d. NAVFAC P-72, Department of the Navy Facility Category Codes

<https://portal.navfac.navy.mil/portal>

e. UFC 2-000-05N, Facilities Planning Criteria for Navy and Marine Corps Shore Installations

<https://portal.navfac.navy.mil/portal>

f. NAVFAC P-442, Economic Analysis

g. NAVSEA OP-5, Ammunition and Explosives Safety Ashore

h. internet Navy Facilities Assets Data Store (iNFADS)

i. 29 CFR 1926 Subpart M, Fall Protection

2. SCOPE. This is a term type task order according to contract provisions "Delivery Orders under Indefinite Delivery type Contracts" and shall require five Contractor employee(s) to perform full time on-site services from a desired start date of 1 October 2011 through 30 September 2012. The Government anticipates a base year and two one-year option periods. The purpose of this task is to provide Senior Systems Analysts to facilitate cost initiatives concerning the implementation of projects at various Naval Base Kitsap (NBK) activities in the Kitsap County, Washington area. Duties shall include actions to implement cost savings technologies while ensuring smooth work processes to accomplish the end goal of completing projects within cost and on schedule. Direct labor for this task will be in accordance with the basic contract. Project assignments will be determined by the COR or Government designee and coordinated with the Contractor. Any oversight for this task is to be technical in nature.

3. SECURITY AND ACCESS REQUIREMENTS. All references and deliverable items associated with this task are unclassified. Contractor employees must be U.S. citizens and be qualified to obtain a RED 'C' Shipyard picture badge, requiring security clearance for unescorted entry to various Government facilities in Navy Region Northwest, specifically the Puget Sound Naval Shipyard and Intermediate Maintenance Facility (PSNS & IMF) Controlled Industrial Area, and access to the work site computer network upon task award. The minimum security access clearance is CONFIDENTIAL. The candidate may not hold dual citizenship. Security Clearance information shall be submitted with Contractor's proposal. There are no other known requirements for access to restricted areas or information connected with the performance of this task.

4. WORK SPECIFICATION. Services provided by the Contractor shall be completed in accordance with the basic contract, References (a) through (i) and this task order using information provided by the Government's Contracting Officer's Representative (COR). The COR or Government designee will answer questions and resolve all problems concerning this task order's technical requirements.

a. The Contractor shall provide one Management Assistant / Project Coordinator to perform services as follows:

(1) Support of infrastructure and capital improvement planning and project development including all phases of planning and project development for Military Construction (MilCon) projects, and assisting the Customer Service

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Representatives with planning of maintenance and repair special projects.

(2) Performing MilCon program economic analyses.

(3) Preparing MilCon project documentation, including DD1391, site approvals, DoD Minimum Antiterrorism Standards for Buildings and Environmental documentation.

(4) Produce presentation graphics for:

(a) The annual MilCon program defense for NAVSEA Headquarters and Navy Region Northwest.

(b) Production of the Code 900 Management Strategic Plan.

(c) Shore Facilities Planning Board (SFPB)

(d) Infrastructure presentations for higher headquarters and visiting dignitaries, including Congressional delegations, Deputy Assistant Secretary of the Navy, Navy Region Northwest, NAVSEA Headquarters, Naval Facilities Engineering Command (NAVFAC) Northwest, and PSNS & IMF shops and codes.

(5) Provide assistance to other Code 980 Directorate employees for specialized office automation applications, including, EconPack, the Electronic Program Generator (EPG) and the Defense Readiness and Reporting System-Navy (DRRS-N). This expertise is required to submit and program PSNS & IMF capital improvement (military construction), and Sustainment, Restoration and Modernization (SRM) projects.

b. The Contractor shall provide two Field Project Managers who will perform as direct liaison between the Naval Base Kitsap Public Works and the Facilities Engineering and Acquisitions Department (FEAD) for capital improvement, and maintenance and repair special projects. Their duties include:

(1) Coordinating all Shipyard 'Outage Requests' between the NBK, NAVFAC, PSNS & IMF organizations, ensuring minimum impact to Shipyard operational/project management and Production Department work.

(2) Providing customer (Shipyard) quality assurance during project construction.

(3) Ensuring that user requirements are being met and monitoring completion of warranty and 'punch list' issues.

(4) Managing construction project related tasks not directly associated with the MilCon construction such as telephone, LAN, and access/alarm installations.

(5) Preparation and monitoring of Production shop (primarily Shop 06 for alarm and access installation) and Public Works work requests supporting MilCon construction.

(6) Trouble-shooting and resolving potential interface / interference issues between the MilCon projects and Shipyard operations, utilities infrastructure, and personnel / traffic circulation.

(7) Assistance with relocation of Shipyard offices affected by construction and demolition.

(8) Assistance with preparation of collateral outfitting (furniture and special material procurement) and budget development

(9) Maintaining Fall Protection Qualifications that meet or exceed those requirements listed in reference 1(i).

c. The Contractor shall provide two Project Development Planners who will provide technical and engineering support for the development, programming and execution of facility and industrial projects at PSNS/IMF facilities within the disciplines of mechanical engineering, climate control, energy efficiency, electrical systems and associated components. While the focus is on maintaining the mechanical and electrical infrastructure to support Shipyard missions, the Contractor shall look for energy efficiency opportunities and shall estimate energy and utility cost savings. The Contractor shall also develop, program and execute projects in such a manner as to optimize alternative funding opportunities as described below.

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(1) Development – Duties include the following:

- (a) Review existing project proposals and work order requests to “de-conflict” development work performed under this Contract, thus avoiding duplication of effort and/or wasting time and money in pursuing projects which will be negated by already scheduled work.
- (b) Evaluate existing facilities and equipment to identify system conditions and operational reliability.
- (c) Evaluate and report on the magnitude of repair or upgrade or replacement costs.
- (d) Develop reliable cost estimates and project documentation for the Sustainment-Restoration-Modernization (SRM) Program, the Military Construction (MCON) Program and the Demolition (DEMO) Program submittal cycles.
- (e) Provide recommendations, payback analysis, project documentation and other required input for alternate funding opportunities such as in the Energy Program.
- (f) Provide and format all information for the input and submittal to funding programs such as those mentioned above.
- (g) Provide oversight, review, calculations, and recommendations for existing or proposed electrical and mechanical systems at PSNS/IMF regarding compliance to Energy regulations and other applicable building codes or criteria.

(2) Programming and Scheduling – Duties include the following:

- (a) Review existing inspection reports, programmed work orders, engineering data logs, project proposals & designs, and shop Preventative Maintenance & Inspections (PMI) reports. In part, this will “de-conflict” programming work performed under this Contract.
- (b) Review for energy compliance and operational requirements for both existing and proposed facility systems.
- (c) Focus on reliability and the need for continued operations, in support of Shipyard Mission, of dry dock facility and industrial electrical equipment and their associated components.
- (d) Provide collaborative input on the prioritization, via existing or developed engineering tools, for the programming of repair / replacement / upgrade projects at PSNS/IMF.

(3) Execution – Duties include the following:

- (a) Assist with engineering and technical project oversight & review during design and execution of dry dock facility projects, Industrial Electrical projects, and Mechanical/Electrical Projects as assigned.
- (b) Review designs and installation/repair/upgrade proposals, and testing; including review and accepting and commissioning protocols.
- (c) Coordinate temporary, lateral or interim systems required during execution of facilities projects or as compelled during emergent events.
- (d) Provide recommendations to sustain Shipyard missions during project execution.

5. SPECIAL REQUIREMENTS. In order to be successful the Contractor shall:

a. Management Assistant / Project Coordinator.

- (1) Possess a working knowledge of the organization and mission of the Naval Sea Systems Command, Naval Shipyards, Regional Maintenance Centers (RMCs) and Naval Base Kitsap as a result of a minimum of three (3) years working experience in Navy Infrastructure Management.

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(2) Possess a minimum of five (5) years operating experience in MS PowerPoint and MS Excel applications, particularly as applied to presentation graphics.

(3) Possess a minimum of five (5) years operating experience in AutoCAD.

(4) Possess a minimum of five (5) years operating experience including formal training in Navy economic analysis using U.S. Army Corps of Engineers ECONPACK for Windows and NAVFAC Manual P-442 based on formal training.

(5) Possess a minimum of three (3) years experience and knowledge of the National Environmental Policy Act (NEPA) and application to capital improvement, and Sustainment, Restoration and Modernization (SRM) projects, particularly identifying and developing Category Exclusions.

(6) Possess a working knowledge based on a minimum of three (3) years experience in the use of Office of Management and Budget (OMB) Circular A-94, "Guidelines and Discount Rates for Benefit-Cost Analysis of Federal Programs" as applied to facility life cycle and economic analysis.

b. Field Project Manager(s).

(1) Possess a minimum of five (5) years experience with the organization and mission of the Naval Sea Systems Command, Naval Shipyards, and Regional Maintenance Centers (RMCs).

(2) Possess a minimum of five (5) years experience in construction technology including construction terminology, construction technology, techniques, reading and understanding construction design drawings and construction project management, as well as the ability to do limited reading and interpretation of construction plans and specifications.

c. Project Development Planner(s).

(1) Possess a minimum of five (5) years experience with the organization and mission of the Naval Sea Systems Command, Naval Shipyards, and Regional Maintenance Centers (RMCs).

(2) Possess the ability to analyze engineering proposals, drawings, specifications, etc. used in the design, construction, and alteration of facilities and the ability to provide technical advice to others for assigned projects.

(3) Possess analytic skills to analyze engineering, management, and economic data; develop appropriate alternatives; and identify benefits and liabilities.

(4) Possess a solid understanding of abstract planning concepts containing a high degree of uncertainty and possess the ability to manipulate these concepts.

(5) Possess a general knowledge and understanding of engineering terminology.

(6) Possess a thorough understanding of the Navy's Shore Facility Planning System (SFPS) including an understanding of the components within that system.

6. GOVERNMENT FURNISHED PROPERTY (GFP). The Government shall make available Reference (a) through (i) upon task award and provide the Contractor with a workspace, a telephone, data terminal/emulator as required, and access to one computer hardware/peripherals necessary for the proper performance of this tasking. In addition the Government shall provide administrative office supplies as required to carry out the responsibilities and functions listed above. Note: computers used by the incumbent(s) have the capability to access the Internet, Intranet and local area network (LAN). The Government will provide applicable written procedures for the operation of computer system and related hardware as necessary for the proper performance of this task. All GFP, as well as other materials and information produced in providing the services described in this task order shall be returned to the Government's COR upon completion of the task as applicable. The Contractor will be required to provide employees with personnel protective equipment (e.g, hard hat, safety shoes, hearing protection, eye protection, etc.) that meet OSHA standards.

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7. QUALITY ASSURANCE. Work standards, warranties and quality program requirements are specified in the basic contract.

8. PERFORMANCE REQUIREMENT SUMMARY

Primary Performance Objectives	Performance Standard /AQL	Performance Assessment Method
Develops, implements and monitors project plan(s) and schedules(s) for assigned project(s), and achieves successful and technical performance of assigned project task(s).	Performance Plan and Appraisal Scale	COR will review and evaluate quarterly.
Contributes to the development of new/improved processes related to the incumbent's task and that directly support PSNS & IMF. Supports the PSNS & IMF Lean continuous improvement process.	Performance Plan and Appraisal Scale	COR will review and evaluate annually.
Maintains a strong working relationship with PSNS & IMF and its partners supporting an environment of teamwork.	Performance Plan and Appraisal Scale	COR will review and evaluate quarterly.
Maintains a level of work performance timeliness and quality acceptable to the PSNS & IMF.	Performance Plan and Appraisal Scale	COR will review and evaluate quarterly.
Maintains the necessary skills and knowledge required to perform the assigned tasks.	Performance Plan and Appraisal Scale	COR will review and evaluate annually.
Contributes to the reduction of costs, and increased efficiencies in assigned tasks.	Performance Plan and Appraisal Scale	COR will review and evaluate quarterly.
Supports the PSNS & IMF Voluntary Protection Program (VPP) and Personnel Protective Equipment (PPE) programs operating tools and equipment in a safe manner	Performance Plan and Appraisal Scale	COR will review and evaluate quarterly.
Percentage of time Contractor met expectation regarding timeliness of required project timelines.	Performance Plan and Appraisal Scale	COR will review and evaluate quarterly.
Percentage of time Contractor's work did not require rework.	Performance Plan and Appraisal Scale	COR will review and evaluate quarterly.

Performance Plan and Appraisal Scale (for CPARS):

97-100 = Excellent; 92-96 = Very Good; 86-91 = Satisfactory; 70-85 = Marginal; 0-69 = Unsatisfactory

9. TRAVEL. All travel shall be in accordance with the Government's Joint Travel Regulation (JTR). All travel shall be approved, by the Contracting Officer or the Contracting Officer's Representative prior to the commencement of travel. Travel vouchers and supporting documentation must be presented for payment with its invoice for payment. Local travel may be required as a condition of Contractor performance and is not reimbursable.

Limited travel is anticipated. The number of trips is undetermined. The majority of trips will require travel to work sites within the Navy Region Northwest area of responsibility. It is expected that Contractor personnel shall be located at or near the Government facilities at Naval Base Kitsap in Bremerton and/or Silverdale, WA and no per diem or relocation costs will be reimbursed under this task order.

10. TASK ORDER COMPLETION: Upon task completion the prime Contractor shall submit to the COR a "Task Completion Deliverable Item Receipt (DIR)" (PSNS Form 4330/34 (Rev 10-01) with the "Contractor" date in the routing box reflecting the last date the on-site Contractor worked.

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11. **CONTRACTOR IN THE GOVERNMENT WORKPLACE.** Contractor Identification: All Contractor workspaces in the Government workplace shall be marked as contractor spaces. Government provided email addresses used by contractor personnel shall identify the individual's status as a contractor and contractor personnel shall clearly mark all electronic communications related to this contract with company name or letterhead, identifying themselves as contractor personnel. Contractor personnel shall also insure that when attending meetings, answering telephones, or working in other situations related to this contract where their contractor status is not obvious to third parties, they identify themselves as contractor personnel. All documents or reports produced by contractor personnel under this contract shall be marked as contractor products or otherwise disclose contractor participation in the preparation or development of such documents or reports. Contractor shall support the PSNS & IMF Voluntary Protection Program (VPP) and Personnel Protective Equipment (PPE) programs operating tools and equipment in a safe manner. Contractor shall support the PSNS & IMF Lean continuous improvement process.

12. **HOURS:** Contractor's hours of work are Monday through Friday, 40 hours per week, 0700 to 1600, except Federal Holidays.

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SECTION D PACKAGING AND MARKING

All Deliverables shall be packaged and marked IAW Best Commercial Practice.

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SECTION E INSPECTION AND ACCEPTANCE

Inspection and Acceptance shall be in accordance with Section E of the IDIQ contract.

1.0 Quality Assurance

The Government will monitor the Contractor's performance. The Government reserves the right to review services to be provided, including those developed or performed at the Contractor's facilities, to determine conformance with performance and technical requirements. Government quality assurance will be conducted on behalf of the Contracting Officer. The Contracting Officer's Representative (COR) will be appointed to coordinate the overall quality assurance of technical compliance.

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SECTION F DELIVERABLES OR PERFORMANCE

The periods of performance for the following Items are as follows:

5000	10/1/2011 - 9/30/2012
5001	10/1/2012 - 9/30/2013
5002	10/1/2013 - 9/30/2014

CLIN - DELIVERIES OR PERFORMANCE

The periods of performance for the following Items are as follows:

5000	10/1/2011 - 9/30/2012
5001	10/1/2012 - 9/30/2013
5002	10/1/2013 - 9/30/2014

Services to be performed hereunder will be provided at (insert specific address and building etc.)

Puget Sound Naval Shipyard & Intermediate Maintenance Facility
Facilities Planning Branch Code 980
1400 Farragut Ave
Building 448
Bremerton, WA 98314

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SECTION G CONTRACT ADMINISTRATION DATA

252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)

(a) **Definitions.** As used in this clause—

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) **Electronic invoicing.** The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS [252.232-7003](#), Electronic Submission of Payment Requests and Receiving Reports.

(c) **WAWF access.** To access WAWF, the Contractor shall—

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this web site.

(d) **WAWF training.** The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at <https://wawf.eb.mil/>

(e) **WAWF methods of document submission.** Document submissions may be via web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) **WAWF payment instructions.** The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) **Document type.** The Contractor shall use the following document type(s).

2-in-1

Note: If a "Combo" document type is identified but not supportable by the Contractor's business systems, an "Invoice" (stand-alone) and "Receiving Report" (stand-alone) document type may be used instead.)

(2) **Inspection/acceptance location.** The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

D/D

(3) **Document routing.** The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

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Field Name in WAWF	Data to be entered in WAWF
Pay Official DoDAAC	HQ0338
Issue By DoDAAC	N00406
Admin DoDAAC	N00406
Inspect By DoDAAC	N/A
Ship To Code	N/A
Ship From Code	N/A
Mark For Code	N/A
Service Approver (DoDAAC)	N/A
Service Acceptor (DoDAAC)	N4523A
Accept at Other DoDAAC	N/A
LPO DoDAAC	N/A
DCAA Auditor DoDAAC	N/A
Other DoDAAC(s)	N/A

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the e-mail address identified below in the "Send Additional Email Notifications" field of WAWF once a document is submitted in the system.

stacy.l.brown@navy.mil

donald.nearhoff@navy.mil

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(g) WAWF point of contact.

(1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

joshua.g.rogers1@navy.mil

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

G503 CONTRACT ADMINISTRATION PLAN (SEP 2003) (FISCPS)

In order to expedite administration of this contract/order, the following delineation of duties is provided. The names, addresses, e-mail addresses and phone numbers for each individual or office is specified below or will be provided upon award. The individual/ position designated as having responsibility should be contacted for any questions, clarifications or information regarding the functions assigned.

1. PROCURING CONTRACTING OFFICER (PCO) is responsible for:

- a. All pre-award information, questions, or data;
- b. Freedom of Information inquiries;
- c. Change/question/information regarding the scope, terms or conditions of the basic contract document; and/or
- d. Arranging the post-award conference (see FAR 42.503).

Name: DIANNE PALMATIER, CODE 250.DP

Address: NAVSUP FLC PUGET SOUND

467 W STREET

BLDG 467

BREMERTON, WA 98314

E-mail: dianne.palmatier@navy.mil

Phone: 360-476-0374

2. CONTRACT ADMINISTRATION OFFICE (CAO) is responsible for matters specified in FAR 42.302 and DFARS 242.302 except in those areas otherwise designated herein.

Name: JOSHUA G. ROGERS, CODE 250.JR

Address: NAVSUP FLC PUGET SOUND

467 W STREET

BLDG 467

BREMERTON, WA 98314

E-mail: joshua.g.rogers1@navy.mil

Phone: 360-476-4634

3. CONTRACTING OFFICER'S REPRESENTATIVE (COR) is responsible for:

- a. Liaison with personnel at the Government installation and the contractor personnel on site;
- b. Technical advice/recommendations/clarification on the statement of work (SOW);
- c. The SOW for delivery/task orders placed under this contract;
- d. An independent government estimate of the effort described in the definitized SOW;
- e. Quality assurance of services performed and acceptance of the services or deliverables;
- f. Government-furnished property (GFP);

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- g. Security requirements on Government installation;
- h. Providing the PCO or his designated Ordering Officer with appropriate funds for issuance of the delivery/task order;
- i. Certification of invoice for payment; and/or
- j. Generation of CPARS report after completion of each period of performance (i.e., base period, option year, etc.).

NOTE: When, in the opinion of the Contractor, the COR requests effort outside the existing scope of the contract (or delivery/task order), the Contractor shall promptly notify the Contracting Officer (or Ordering Officer) in writing. No action shall be taken by the contractor under such direction until the Contracting Officer has issued a modification to the contract or, in the case of a delivery/task order, until the Ordering Officer has issued a modification of the delivery/task order; or until the issue has otherwise been resolved.

THE COR IS NOT AN ADMINISTRATIVE CONTRACTING OFFICER AND DOES NOT HAVE THE AUTHORITY TO DIRECT THE ACCOMPLISHMENT OF EFFORT WHICH IS BEYOND THE SOW IN THE CONTRACT OR DELIVERY/TASK ORDER.

COR Name: DONALD NEARHOFF, CODE 980
 FACILITIES PLANNING BRANCH HEAD
 Address: 1400 FARRAGUT AVENUE
 BREMERTON, WA 98314
 E-mail: donald.nearhoff@navy.mil
 Phone: 360-627- 4746
 Fax: 360-627- 4750

Incorporated by reference:

DFARS 252.201-7000 Contracting Officers Representative (Dec 1991)

Accounting Data

SLINID	PR Number	Amount
5000	N0007012RA4523A	173888.00
LLA :		
AA 172180470BA2504523A00686882DC00079		
Standard Number: N4523A12RC00079		
4523A2N3Y25Q		

BASE Funding 173888.00
 Cumulative Funding 173888.00

MOD 01 Funding 0.00
 Cumulative Funding 173888.00

MOD 02

5000	N0007012RA4523A	347776.00
LLA :		
AA 172180470BA2504523A00686882DC00079		
Standard Number: N4523A12RC00079		
4523A2N3Y25Q		

MOD 02 Funding 347776.00
 Cumulative Funding 521664.00

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MOD 03 Funding 0.00
Cumulative Funding 521664.00

MOD 04 Funding 0.00
Cumulative Funding 521664.00

MOD 05

5001 N0007013RA4523A 134304.00
LLA :
AB 173180470BA2514523A00686882DC00075
Standard Number: N4523A13RC00075

MOD 05 Funding 134304.00
Cumulative Funding 655968.00

MOD 06

5001 N0007013RA4523A 134500.00
LLA :
AB 173180470BA2514523A00686882DC00075
Standard Number: N4523A13RC00075

MOD 06 Funding 134500.00
Cumulative Funding 790468.00

MOD 07

5001 N0007013RA4523A 134402.00
LLA :
AB 173180470BA2514523A00686882DC00075
Standard Number: N4523A13RC00075

MOD 07 Funding 134402.00
Cumulative Funding 924870.00

MOD 08 Funding 0.00
Cumulative Funding 924870.00

MOD 09

5001 N0007013RA4523A 134010.00
LLA :
AB 173180470BA2514523A00686882DC00075
Standard Number: N4523A13RC00075

MOD 09 Funding 134010.00
Cumulative Funding 1058880.00

MOD 10

5002 N4523A14RC00008 138360.00
LLA :
AC 1741804 70BA 251 4523A 0 068688 2D C00008
Cost Code: 4523A4N3Y25Q

MOD 10 Funding 138360.00
Cumulative Funding 1197240.00

MOD 11

5002 N4523A14RC00008 138360.00
LLA :
AC 1741804 70BA 251 4523A 0 068688 2D C00008
Cost Code: 4523A4N3Y25Q

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MOD 11 Funding 138360.00
Cumulative Funding 1335600.00

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SECTION H SPECIAL CONTRACT REQUIREMENTS

NOTIFICATION CONCERNING DETERMINATION OF SMALL BUSINESS SIZE STATUS

For the purposes of FAR clauses 52.219-6, NOTICE OF TOTAL SMALL BUSINESS SET-ASIDE, 52.219-3, NOTICE OF TOTAL HUBZONE SET-ASIDE, 52.219-18, NOTIFICATION OF COMPETITION LIMITED TO ELIGIBLE 8(A) CONCERNS, and 52.219-27 NOTICE OF TOTAL SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS SET-ASIDE, the determination of whether a small business concern is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the size standards in this solicitation, and further, meets the definition of a HUBZone small business concern, a small business concern certified by the SBA for participation in the SBAs 8(a) program, or a service disabled veteran-owned small business concern, as applicable, shall be based on the status of said concern at the time of award of the SeaPort-e MACs and as further determined in accordance with Special Contract Requirement H-19.

52.219-6 NOTICE OF TOTAL SMALL BUSINESS SET-ASIDE (JUNE 2003)

(a) Definition. "Small business concern" as used in this clause, means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the size standards in this solicitation.

(b) General. (1) Offers are solicited only from small business concerns. Offers received from concerns that are not small business concerns shall be considered nonresponsive and will be rejected. (2) Any award resulting from this solicitation will be made to a small business concern.

(c) Agreement. A small business concern submitting an offer in its own name shall furnish, in performing the contract, only end items manufactured or produced by small business concerns in the United States or its outlying areas. If this procurement is processed under simplified acquisition procedures and the total amount of this contract does not exceed \$25,000, a small business concern may furnish the product of any domestic firm. This paragraph does not apply to construction or service contracts.

10RA H.19 SMALL BUSINESS SIZE STATUS

Small Business size status will be re-evaluated at the conclusion of the Basic Ordering period. This review will take place prior to exercising the award term option. Small Businesses will be required to re-certify their size status when purchased or merged with another Business. When a previously categorized Small Business has changed its size status through purchase or affiliation with another business, Small Business preferences will no longer be available to that firm.

In conjunction with Rolling Admission opportunities addressed in H.8, SeaPort-e prime contractors will have the opportunity to voluntarily re-submit representations and certifications with regard to business size and status to reflect changes that have occurred since their last submission. Examples of circumstances where this might occur include, but are not limited to, a Small Disadvantaged Business receiving 8(a) Program certification; a Small Business receiving HUBZone Certification; a Veteran-owned small business becoming a Service-Disabled Veteran-Owned Small Business; or, a business previously represented as large now meeting the revenue size standard for NAICS 541330.

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SECTION I CONTRACT CLAUSES

09RA 52.217-9 -- OPTION TO EXTEND THE TERM OF THE CONTRACT. (MAR 2008)

(a) The Government may extend the term of this contract by written notice to the Contractor within 30 days prior to completion of the base period; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed three years.

252.232-7007 Limitation of Government's Obligation. (May 2006)

(a) Contract line item(s) 5000 through 5002 are incrementally funded. For these item(s), the sum of \$173,888 of the total price is presently available for payment and allotted to this contract. An allotment schedule is set forth in paragraph (j) of this clause.

(b) For item(s) identified in paragraph (a) of this clause, the Contractor agrees to perform up to the point at which the total amount payable by the Government, including reimbursement in the event of termination of those item(s) for the Government's convenience, approximates the total amount currently allotted to the contract. The Contractor is not authorized to continue work on those item(s) beyond that point. The Government will not be obligated in any event to reimburse the Contractor in excess of the amount allotted to the contract for those item(s) regardless of anything to the contrary in the clause entitled "Termination for Convenience of the Government." As used in this clause, the total amount payable by the Government in the event of termination of applicable contract line item(s) for convenience includes costs, profit, and estimated termination settlement costs for those item(s).

(c) Notwithstanding the dates specified in the allotment schedule in paragraph (j) of this clause, the Contractor will notify the Contracting Officer in writing at least ninety days prior to the date when, in the Contractor's best judgment, the work will reach the point at which the total amount payable by the Government, including any cost for termination for convenience, will approximate 85 percent of the total amount then allotted to the contract for performance of the applicable item(s). The notification will state (1) the estimated date when that point will be reached and (2) an estimate of additional funding, if any, needed to continue performance of applicable line items up to the next scheduled date for allotment of funds identified in paragraph (j) of this clause, or to a mutually agreed upon substitute date. The notification will also advise the Contracting Officer of the estimated amount of additional funds that will be required for the timely performance of the item(s) funded pursuant to this clause, for a subsequent period as may be specified in the allotment schedule in paragraph (j) of this clause or otherwise agreed to by the parties. If after such notification additional funds are not allotted by the date identified in the Contractor's notification, or by an agreed substitute date, the Contracting Officer will terminate any item(s) for which additional funds have not been allotted, pursuant to the clause of this contract entitled "Termination for Convenience of the Government."

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(a) The parties estimate that performance of this contract will not cost the Government more than

- (1) the estimated cost specified in the Schedule or,
- (2) if this is a cost-sharing contract, the Government's share of the estimated cost specified in the Schedule.

The Contractor agrees to use its best efforts to perform the work specified in the Schedule and all obligations under this contract within the estimated cost, which, if this is a cost-sharing contract, includes both the Government's and the Contractor's share of the cost.

(b) The Schedule specifies the amount presently available for payment by the Government and allotted to this contract, the items covered, the Government's share of the cost if this is a cost-sharing contract, and the period of performance it is estimated the allotted amount will cover. The parties contemplate that the Government will allot additional funds incrementally to the contract up to the full estimated cost to the Government specified in the Schedule, exclusive of any fee. The Contractor agrees to perform, or have performed, work on the contract up to the point at which the total amount paid and payable by the Government under the contract approximates but does not exceed the total amount actually allotted by the Government to the contract.

(c) The Contractor shall notify the Contracting Officer in writing whenever it has reason to believe that the costs it expects to incur under this contract in the next 60 days, when added to all costs previously incurred, will exceed 75 percent of

- (1) the total amount so far allotted to the contract by the Government or,
- (2) if this is a cost-sharing contract, the amount then allotted to the contract by the Government plus the Contractor's corresponding share.

The notice shall state the estimated amount of additional funds required to continue performance for the period specified in the Schedule.

(d) Sixty days before the end of the period specified in the Schedule, the Contractor shall notify the Contracting Officer in writing of the estimated amount of additional funds, if any, required to continue timely performance under the contract or for any further period specified in the Schedule or otherwise agreed upon, and when the funds will be required.

(e) If, after notification, additional funds are not allotted by the end of the period specified in the Schedule or another agreed-upon date, upon the Contractor's written request the Contracting Officer will terminate this contract on that date in accordance with the provisions of the Termination clause of this contract. If the Contractor estimates that the funds available will allow it to continue to discharge its obligations beyond that date, it may specify a later date in its request, and the Contracting Officer may terminate this contract on that later date.

(f) Except as required by other provisions of this contract, specifically citing and stated to be an exception to this clause --

- (1) The Government is not obligated to reimburse the Contractor for costs incurred in excess of the total amount allotted by the Government to this contract; and
- (2) The Contractor is not obligated to continue performance under this contract (including actions under the Termination clause of this contract) or otherwise incur costs in excess of --
 - (i) The amount then allotted to the contract by the Government or;
 - (ii) If this is a cost-sharing contract, the amount then allotted by the Government to the contract plus the Contractor's corresponding share, until the Contracting Officer notifies the Contractor in writing that the amount allotted by the Government has been increased and specifies an increased amount, which shall then constitute the total amount allotted by the Government to this contract.

(g) The estimated cost shall be increased to the extent that

- (1) the amount allotted by the Government or,

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(2) if this is a cost-sharing contract, the amount then allotted by the Government to the contract plus the Contractor's corresponding share, exceeds the estimated cost specified in the Schedule.

If this is a cost-sharing contract, the increase shall be allocated in accordance with the formula specified in the Schedule.

(h) No notice, communication, or representation in any form other than that specified in subparagraph (f)(2) above, or from any person other than the Contracting Officer, shall affect the amount allotted by the Government to this contract. In the absence of the specified notice, the Government is not obligated to reimburse the Contractor for any costs in excess of the total amount allotted by the Government to this contract, whether incurred during the course of the contract or as a result of termination.

(i) When and to the extent that the amount allotted by the Government to the contract is increased, any costs the Contractor incurs before the increase that are in excess of --

(1) The amount previously allotted by the Government or;

(2) If this is a cost-sharing contract, the amount previously allotted by the Government to the contract plus the Contractor's corresponding share, shall be allowable to the same extent as if incurred afterward, unless the Contracting Officer issues a termination or other notice and directs that the increase is solely to cover termination or other specified expenses.

(j) Change orders shall not be considered an authorization to exceed the amount allotted by the Government specified in the Schedule, unless they contain a statement increasing the amount allotted.

(k) Nothing in this clause shall affect the right of the Government to terminate this contract. If this contract is terminated, the Government and the Contractor shall negotiate an equitable distribution of all property produced or purchased under the contract, based upon the share of costs incurred by each.

(l) If the Government does not allot sufficient funds to allow completion of the work, the Contractor is entitled to a percentage of the fee specified in the Schedule equaling the percentage of completion of the work contemplated by this contract.

(End of Clause)

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SECTION J LIST OF ATTACHMENTS

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